



EMPLOYMENT APPLICATION

845 North Van Buren Street Milwaukee, WI 53202

www.cathedral-center.org

Phone: (414) 831-0394

Fax: (414) 831-0439

Working to end homelessness, one life at a time.

HOW DO WE CONTACT YOU?		
First Name	Middle Initial	Last Name
Social Security #		Date of Birth
Other Names Known By: _____		
Address		
City	State	Zip Code
Home Phone		Alternate Number

POSITION APPLYING FOR
The Cathedral Center, Inc.
Position Title

FOR OFFICE USE ONLY		
Interviewer	Date	
Interviewer	Date	
Interviewer	Date	
Status:	Yes	No
Second Interview	<input type="checkbox"/>	<input type="checkbox"/>
Hire Date:	_____	
Salary:	_____	

BACKGROUND INFORMATION

Have you ever been convicted of a Felony or a First Degree Misdemeanor? Yes No

If "Yes", what charges? _____

Where convicted? _____ Date of Conviction: _____

NOTE: A "Yes" answer to these questions will not automatically bar you from employment. The nature, job-relatedness, severity and date of the offense in relation to the position for which you are applying are considered.

CERTIFICATION

I am aware that any **omissions, falsifications, misstatements, or misrepresentations above** may disqualify me for employment consideration and, if I am hired, may be grounds for termination at a later date. I understand that any information I give may be investigated as allowed by law. I consent to the release of information about my ability, employment history, and fitness for employment by employers, schools, law enforcement agencies, and other individuals and organizations to investigators, personnel staff, and other authorized employees of The Cathedral Center for employment purposes. This consent shall continue to be effective during my employment if I am hired. I certify that to the best of my knowledge and belief all of the statements contained herein on my attachments are **true, correct, and made in good faith.**

Signature

Date

DISCLOSURE AND RELEASE STATEMENT

I, _____, hereby authorize **The Cathedral Center, Inc.** (the "Employer") to procure an employment screening report and criminal background report from a company engaged in the business of collecting information for purposes of employment screening, for the limited purpose of evaluating me for employment with the Employer. I specifically understand that it is necessary that I provide my date of birth, social security number and driver's license number for the completion of an employment screening report. I further understand that in all likelihood, the report will contain information about my background, mode of living, character, general reputation, and personal characteristics.

I hereby authorize all persons and entities, including but not limited to businesses, corporations, former employers, credit agencies, governmental agencies, law enforcement authorities, educational institutions, state insurance departments, private regulatory agencies, and all military services, to release all written and verbal information about me to the Employer. I release and hold each harmless from all liability and responsibility for doing so.

This Disclosure and Release Statement, in the original or copy form, is valid now through the period of time the Employer considers my application for employment, or the duration of my employment with the Employer. I agree with all of the provisions contained herewith and was furnished with a copy of this Disclosure and Release Statement.

Print Name

Other Name (If applicable)

Social Security Number

Date of Birth

Driver License Number

Note: If you have been a resident of Wisconsin for less than 3 years, please provide former address.

Address: _____

PROFESSIONAL REFERENCES

Name: _____

Position: _____

Company: _____

Phone: _____

Address: _____

Name: _____

Position: _____

Company: _____

Phone: _____

Address: _____

Name: _____

Position: _____

Company: _____

Phone: _____

Address: _____

Thank you for your interest in employment at The Cathedral Center.